

New Baden Library Board Minutes
New Baden, IL 62265
June 8, 2026

Meeting was called to order at 6:30 p.m. by Jo Stroot.

Member's present were: Jo Stroot, Travis Santel, Diane Hoerchler, Vivian Bossler, Greg Sweet, Judy Baehr, Amanda Williams and Vicki, the Librarian.

Public Comments: None

Board Meeting Minutes:

May meeting minutes were reviewed. Jo motioned for May minutes to be approved. Diane seconded. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the May 2026 Librarian report to Board members and the report was reviewed.

-Our numbers are good again this month. We had 13 new patron cards and the eBooks doubled from last year.

-We had nothing scheduled for May except to work on the summer reading program. We did have the carpets cleaned.

-June we will be in the June Jamboree parade on Saturday, June 20. We will pass out fans to adults and patriotic rubber ducks for the kids.

-The Summer Reading program is moving along. The last week will be the World Bird Sanctuary, and they will do a presentation on eagles. The first week will be all about the 250-year birthday. The middle three weeks in July will be our normal summer reading program with this years reading program theme, Plant a Seed, Read.

-The Library Crawl will be in Oct, and we will be passing out 250 beaded bracelets. Vicki had samples to show the Board.

-Vicki would like to make changes to the library policies. On page 18 of the policy under Volunteers she would like to add, 'All volunteers must be at least 14 years of age'. On page 26 under Electronic Meetings, she would like to add a paragraph about quorum of members. On page 37 under Banking Procedures, she would like add 'and/or the Director' to the first two paragraphs after The Treasurer. In the third paragraph she would like to add 'use the library debit card' after is authorized to. On page 42 under Library Materials (Circulation, Holds/Reserves, Interlibrary Loan, Lost or Damaged Materials) she would like to add 'New materials' and under length of loan, 'Books 2 weeks/DVD's 1 week' with zero renewals. The Board will vote at the next meeting.

-Vicki talked to the Board about the kids in the library since school has been out. She feels she has been lenient with them, but she is frustrated with them. They bring food and drinks in and were told not to do that. They play games and have their speakers on their phones and when patrons come to the library they increase the volume. One of the kids brought a scooter into the building. We had the carpets cleaned and someone brought in mud from their shoes. There was a lot of discussion on other things the kids could do during the summer, and we are not a babysitting service. The Board would like policy to say only three computers of the five can be for gaming and they should be charged the full rate. Right now, they are only being charged \$1.00 no matter how many hours they are using the computers. Vicki did say some patrons donate money for the kids to stay on the computers. Vicki will work on new policy.

-Vicki wanted to let the Board know Mascoutah library has contacted Vicki three times recently and they are not pleased with some of our policies.

-Vicki received a letter asking if the library wanted to be in the Albers parade on July 3 for the 250-birthday celebration. The Board said, if she is available, the library should participate.

Financial Report:

Treasurer's Report for May was reviewed.

-Vivian distributed the receipts and expenses, the overall budget for the year, the bank reconciliation, and the bills to pay. Since this is the first month of the new fiscal year there was not much to discuss.

-Diane made a motion to approve the May 2026 financial reports, pay May debit card bills and June bills. Judy seconded. The treasurer's report was approved.

Unfinished Business

-Travis and Jo have annual training to complete.

-Vicki did not check to see if the Village workers did any repairs to the building.

-Discussion on the cameras for the outside of the library and the panic buttons were addressed. There was some discussion about where the cameras would face and what the library needed. Diane made a motion to purchase the two view cameras for \$5,562.19 which includes two panic buttons and an annual fee of \$250. Travis seconded. Approved.

-Vicki did not contact Wesclin school about the old school records in the library because it was before Wesclin was established. But somebody suggested a genealogy group from O'Fallon. Vicki contacted them and they will think about taking the records. Judy talked to Teri Crane from the Village and Teri thought they could take them to the new Village Hall. Vicki will contact her.

-The Little Free Library at the Elementary School was discussed. Travis and his son might work on the project this summer. Vicki will wait until he decides and then will contact the school to see if it is okay.

-Vivian did not contact the Auditors to see when the Treasurer books are due.

-The IPLAR is due 7/1/2026. Vicki is working on it.

New Business

-Jo motioned to not have a meeting in July. Amanda seconded. Approved.

-Vivian motioned to pay the June bills since we will not have a July meeting. Judy seconded. Approved.

Closed Session: None

Adjournment:

-Vivian motioned for meeting adjournment. Travis seconded. Meeting adjourned.

-Next monthly meeting will be August 10, 2026, 6:30 PM.

Respectively,
Diane Hoerchler, Secretary