

New Baden Library Board Minutes
New Baden, IL 62265
May 11, 2026

Meeting was called to order at 6:20 p.m. by Diane Hoerchler.

Member's present were: Diane Hoerchler, Vivian Bossler, Greg Sweet, Judy Baehr, Amanda Williams and Vicki, the Librarian. Absent was Jo Stroot and Travis Santel.

Public Comments: None

Board Meeting Minutes:

April meeting minutes were reviewed. Vivian motioned for April minutes to be approved. Judy seconded. Minutes were approved.

Librarian Director Updates:

- Vicki distributed the April 2026 Librarian report to Board members and the report was reviewed.
 - Our numbers are up this month, but we are still having a Wi-Fi issue.
 - The book sale/bake sale was in April. We made \$743.10 and had over 100 people each day.
- We have lockers full of leftover books to go to the Memorial book sale in the fall. We need to decide if we want to get smaller bags, get brown bags and put our stamp on them or keep the larger bags and raise our prices from \$5.00 to maybe \$10.00 for the fall sale.
 - We have nothing scheduled for May except to work on the summer reading program.
 - Eden will start back at the library May 26, 2026.
 - The Summer Reading program is moving along. We have some supplies, the crafts have been decided, and we have more ideas for the main area. Judy and Julie will both be on vacation the middle of July so hope we have enough volunteers to cover their absence.
 - We normally would be planning for the June Jamboree parade, but they have not found someone to manage it so there might not be one this summer. If there is one, we will pass out fans to adults and something patriotic to the kids.
 - Vicki will start work on the IPLAR.

Financial Report:

Treasurer's Report for April was reviewed.

- Vivian distributed the receipts and expenses, the overall budget for the year, the bills to pay and the bank reconciliation. There was a question about the Ameren bill if it was with Homefield or not. It is because the library falls under Village Hall. Vivian said the funding from the taxes is not split out by the county, so she realigned the money received to match our budget on the overall sheet. The technology grant makes our finances look over budget. Under I Read on the Bills to be Approved the description is summer reading.
- Judy made a motion to approve the April 2026 financial reports, pay April debit card bills and May bills. Amanda second. The treasurer's report was approved.

Unfinished Business

- Travis and Jo have annual training to complete.
- The Village workers did a walk around the building and any repairs they will fix.

-Vicki talked to Chief Macklin about the security cameras and panic buttons for the library. There are four different lens views with two panic buttons. 4 views are \$6,522.96; 2 views are \$5,562.19; and one view is \$4,794.50. There is an annual fee after installation of \$125.90 per view. There was a lot of discussion about the safety of the library workers, the characters walking around the Village, what the cameras will see and record, and the fact the police would be alerted. Vicki mentioned someone stole the recycling bin and if we had camera's we would have been able to see who it was. Board will consider options and approve/disapprove at the next meeting.

-The old school records was tabled until next meeting.

-Vicki sent a thank you card to the patron who donated \$2,000 to our library. One of the sisters contacted Vicki and asked what we would do with the money. The sister said he loved to read so just buying books would be a good idea. Vicki thought about buying new non-fabric chairs to go by the fireplace, but she is not sure at this point. If anybody has an idea, let Vicki know.

-Statement of Economic Interest has been completed by everyone.

-The Little Free Library at the Elementary School was discussed. Greg does not want to build one. Someone from Village Hall suggested the girl scouts. Someone suggested the high school shop class. It was tabled until the next meeting.

New Business

-Vivian motioned to following Robert's Rules of Order. Judy seconded. Motion was approved.

-Vicki distributed the current Disaster Prevention/Recovery Plan to the board.

-Vicki tried to contact the County and ask them how much tax dollars we get from property taxes and how many households does it cover, but she could never get an answer. She took the tax levy money, divided it by the population of New Baden and then multiplied it by the average household size. There was a lot of discussion. The current rate for our library is \$56.00. The last time it went up was in 2022 from \$54.00. There were approximately 52 non-resident library cards purchased last year. Judy made a motion to increase the non-resident library cards to \$65.00 effective July 1, 2026. Diane seconded. Motion was approved.

- Vicki called the carpet cleaner she used last year. The cost is \$1,660 to do the same job he did before. He can do a protective coating and that would be \$2,134. Vivian motioned to hire Chem Dry to do the same job they did last year for \$1,660. Diane seconded. Motion was approved.

-Vicki had asked last month if we could change the meeting in June from the second Monday to the third Monday. She will be on vacation and won't have time to prepare the reports until the day of the meeting. After some discussion, the meeting will stay as scheduled June 8, 2026.

-The IPLAR is due by July 1.

-The Treasurers books will go to the Auditor in the summer. Vivian will check with Village Hall when it is due.

Closed Session: None

Adjournment:

-Vivian motioned for meeting adjournment. Diane seconded. Meeting adjourned.

-Next monthly meeting will be June 8, 2026, 6:30 PM.

Respectively,
Diane Hoerchler, Secretary