

New Baden Library Board Minutes
New Baden, IL 62265
January 12, 2026

Meeting was called to order at 6:29 p.m. by Travis Santel.

Member's present were: Travis Santel, Diane Hoerchler, Judy Baehr, Vivian Bossler, Amanda Williams, Greg Sweet, Vicki, the Librarian. Absent was Jo Stroot.

Public Comments: None

Board Meeting Minutes:

November meeting minutes were reviewed. Vivian motioned for November minutes to be approved. Judy seconded. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the November and December 2025 Librarian report to Board members and the reports were reviewed.

-November recap.

-Eden worked in the library during winter break, December 15, 2025 – January 15, 2026. She will graduate in May and will work during the summer until she finds a full-time job.

-Book Bingo was Thursday, November 13. We had about 17 people. We had a good time, but it was a smaller group.

-December recap.

-December 9 was the Holiday Storytime with Frosty and Rudolph. We had a packed house with 78 people. We did crafts, read stories, ate cake and Santa and Mrs. Claus came. Kids all got a gift bag. We might rethink the craft for next year. A game was suggested instead.

-We have about \$2,026 left to spend on the Technology Grant.

-Judy Geris gave Vicki a letter thanking the staff and Board for all her years in the library as a volunteer. She had to quit due to health reasons. Vicki said Judy did a great job and she was very thankful to have her volunteer in the library.

-Vicki and the staff thanked the Board for their Christmas gifts.

-January 15, 5:00-7:00, the library will sponsor a local author. She will be in the main part of the library. Vicki will restrict the young people from using the computers, while she is here. Not sure about snacks or how this will go, since this is our first time with an author.

-We will have a painting event in the library on Friday, February 13, 2:00-4:00 for kids ages 9-12/14. There is no school that day. There will be a sign up and we can only have ten attendees. The library will have to supply paint, brushes, and paper.

Financial Report:

Treasurer's Report for November and December were reviewed.

-Vivian distributed the receipts and expenses, the overall budget for the year, the bills to pay and the bank reconciliation.

-There was a bank fee of \$30 on the November sheet but refunded on the December sheet.

-The Canva on the bills to pay is the program for fliers.

-The CD that matured in December was rolled over.

-Diane made a motion to approve the November and December 2025 financial reports, pay November and December debit card bills and December and January bills. Judy second. The treasurer's report was approved.

Unfinished Business

- Amanda and Travis have annual training to complete.
- New folding chairs are here and we used them for the holiday story-time. Cost was \$750.
- Vicki will contact Tim Deien at the Village to look at the outside of the building.
- Travis and Greg fixed the shades.

New Business

-Vicki is working on the Per Capita Grant. They have a new chart with three tiers. She will distribute it to the Board at the next meeting.

-The library certification is done and submitted.

-The ILLINET Statistical Survey is done and submitted.

-Vicki received an email on the IPLAR. She had the Boards personal email addresses on it and they said not to use them. We do have a generic email address for the Board and Vicki will use it. Vicki explained in the IPLAR about weeding books and they liked the explanation.

-Vicki distributed a Drug and Alcohol policy with the addition of tobacco and e-cigarette products. It was suggested to post a sign on the outside of the building. Vicki will correct the policy and bring it to next month's meeting.

Closed Session: None

Adjournment:

-Vivian motioned for meeting adjournment. Judy seconded. Meeting adjourned.

-Next monthly meeting will be February 9, 2026, 6:30 PM.

Respectively,
Diane Hoerchler, Secretary