

New Baden Library Board Minutes
New Baden, IL 62265
November 10, 2025

Meeting was called to order at 6:31 p.m. by Jo Stroot.

Member's present were: Jo Stroot, Travis Santel, Diane Hoerchler, Judy Baehr, Vivian Bossler, Vicki, the Librarian. Absent was Amanda Williams and Greg Sweet.

Public Comments: None

Board Meeting Minutes:

October meeting minutes were reviewed. Vivian motioned for October minutes to be approved. Judy seconded. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the October 2025 Librarian report to Board members and the report was reviewed.

-Numbers for October were good again. There were questions about the E-books. Vicki said Libby was about 84 and the Cloud about 166.

-October recap.

-Trick or Treat in the park was good. The weather was great, and we gave out over 600 items. We gave out finger toys and elementary school books. We still have some books left for next year. We have given out bookmarks in the past, and some asked about them.

-We did pre-sale on Friday for the Village Wide Yard Sale. Hardcover books were \$1.00 and paperbacks \$.50. We had 160 people. Saturday we had about 130 people and did the \$5 bags. We sold the Clifford costume, old chairs, and we made \$1,120. We almost sold out of the baked goods. Vicki ordered more bags for the spring yard sale, and we will do the pre-sale again.

-The Library Crawl was the month of October. We had 220 crawlers.

-We will have Book Bingo, Thursday, November 13 from 7:00-8:00. We have M&M's, popcorn and water for the patrons.

-December 9, from 7:00-8:00 we will have our Holiday Storytime with Frosty and Rudolph. We will have cake and water and gift bags for the kids.

-Someone approached Vicki about having a painting event for kids. Vicki is looking at having something either December 30 or January 2 for kids ages 9-12 and limit the class to 10. The library will have to supply paint, brushes, and paper.

-Vicki would like to have the carpets cleaned either after the holidays or the winter weather. She will use the same company as last year.

-Vicki's Cricut she uses for the library quit working. She will purchase one for the library and donate all her supplies to the library.

-The library has a Participation Basket on the counter. Patrons get a ticket for doing different things. The drawing will be December 9th.

Financial Report:

Treasurer's Report for October was reviewed.

-Vivian distributed the receipts and expenses, the overall budget for the year, the bills to pay and the bank reconciliation. A CD is maturing in December and Vivian will check the rates.

-Diane made a motion to approve the October 2025 financial reports, pay November bills and October debit card bills. Judy second. The treasurer's report was approved.

Unfinished Business

-Some have finished training, and some have not.

-Vicki discussed wanting new folding chairs at last month's meeting. She was looking at black or white chairs, found a few companies, and some had free shipping. Prices ranged from \$520-\$840. There was a lot of discussion about the color of the chairs. Vivian made a motion to purchase 60 gray chairs up to \$800. Travis seconded. Approved.

-Travis looked at the outside of the library building and noticed a few things that needed repairs. He took some pictures. The north wall at the top has holes, there are cracks in spots, and concrete is missing in spots. Vicki will contact Tim Deien at the Village to look at the building.

-Travis will be in this week to fix the shades.

New Business

-Vivian distributed a six-month budget review. We are on schedule with receipts and disbursements. One of the headings on the disbursement page said, 'Remaining Unspent' but it should have been 'Remaining Spent'. Vivian asked if the review was helpful and the Board said yes.

-Summer Reading 2026 Kick-Off theme is Plant a Seed, Read! 2026 will have five weeks

-There was discussion about employee appreciation gifts at Christmas. Travis motioned to purchase a bottle of wine and \$25 gift card for 7 employees. Vivian seconded. Approved.

-Judy motioned for no meeting in December. Travis seconded. Approved.

Closed Session: None

Adjournment:

-Vivian motioned for meeting adjournment. Travis seconded. Meeting adjourned.

-Next monthly meeting will be January 12, 2026, 6:30 PM.

Respectively,
Diane Hoerchler, Secretary