

New Baden Library Board Minutes
New Baden, IL 62265
May 12, 2025

Meeting was called to order at 6:34 p.m. by Jo Stroot.

Member's present were: Jo Stroot, Travis Santel, Greg Sweet, Judy Baehr, Vivian Bossler, Jim Smith, Vicki, the Librarian. Absent was Diane Hoerchler.

Public Comments: None

Board Meeting Minutes:

April meeting minutes were reviewed. Judy motioned for April minutes to be approved. Jim second. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the April 2025 Librarian report to Board members and the report was reviewed.

-The Book/Bake Sale was a success. The library made \$779 from the sale. All of the baked goods were sold. The tables over at the Rec Center were completely sold out by Noon.

-Parking was discussed again. We talked about doing some additional signage. Vicki suggested white plastic sandwich boards to put out on Saturdays or customizing boards similar to garage sale signs. It was suggested we replace the signs that are posted with a sign stating the parking is for patrons and list the hours the library is open. Vicki will look into getting those signs made.

-The library will have a Puzzle Race on Thursday, May 29th from 7pm to 9pm. Flyers have been put up around the library, posted on the library Facebook page, the New Baden Community page, Trenton Community page and the New Baden Trenton Community page. An article was sent to the Trenton Sun, Breese Journal and The Herald. As of now there were 4 tables reserved for the event.

-Eden Rolves will start back for the summer on May 19th.

-Summer Reading is coming along. All the t-shirts are in for the volunteers. The crafts, prizes and snacks have been decided along with the group activities for the center/main area of the library. Vicki needs to meet with Stephanie Weight about the books to be read during the reading session.

-The June Jamboree parade will be on June 21st. Greg or Greg's wife, Leslie will be driving the vehicle for the parade. We will be passing out Level Up at the Library frisbees to the kids and foldable fans for the adults. The frisbees have been delivered and the fans should be arriving soon.

-Vicki will start working on the IPLAR. It is due to the IL State Library by July 1, 2025. She will print out the section for Vivian to complete.

Financial Report:

Treasurer's Report for April was reviewed.

-Vivian distributed the receipts and expenses, the overall budget for the year, the bills to pay, and the bank reconciliation.

-Vivian rolled \$20,000 of the \$26,178.83 CD that matured on April 13, 2025 into an 8 month CD.

-Judy made a motion to approve the April 2025 financial reports, pay May bills and April debit card bills. Greg second. The treasurer's report was approved.

Unfinished Business

-Jo still needs to complete her training. She has had issues accessing the website but after several contacts with tech support she should be able to complete the training this week.

-The new security cameras are here. Greg and Travis will work on getting them installed.

-Gutters were installed on April 18th. Vicki would like to have some painting done on the wood above each of the entry doors, outside wood trim around the front room windows and the trim around the side entry door. Greg and Travis volunteered to get that done.

-Vicki sent an email about the bill for the door. A few weeks later she received a response there was no charge for the follow-up repairs.

-Greg is ready to install the little library. Vicki will order the plaque from The Free Little Library organization.

New Business

-There were no changes needed to the Disaster Prevention/Recovery Plan.

-Travis moved to approve following Robert's Rules of Order, Vivian seconded. Motion approved.

-Vicki started a discussion with the Board about the library starting to use Venmo for payment of services, donations, lost books, etc. The Board felt it was something we did need to consider doing as people very rarely carry cash anymore. There were a few questions about the reporting and moving of money when using Venmo. Vicki will check with some libraries using Venmo and get back to the Board in June with more information.

-There was a reminder that the Treasurer's books will need to go to Village Hall in June. Vivian will check with Village Hall to see when the books need to be there for the audit.

-There was a short discussion regarding the landscaping around the library. Several members volunteered to help clean up one of the beds at the front of the library and to help maintain the other areas around the library.

Closed Session: None

Adjournment:

-Travis motioned for meeting adjournment. Vivian seconded. Meeting adjourned.

-Next monthly meeting will be June 9, 2025, 6:30 PM.

Respectively,
Vicki Obermann, Librarian