

New Baden Library Board Minutes
New Baden, IL 62265
October 14, 2024

Meeting was called to order at 6:35 p.m. by Jo.

Member's present were: Jo Stroot, Judy Baehr, Diane Hoerchler, Travis Santel, Greg Sweet, Jim Smith, Vicki, the Librarian. Absent was Vivian Bossler.

Public Comments: None

Board Meeting Minutes:

September meeting minutes were reviewed. Judy motioned for September minutes to be approved. Travis second. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the September 2024 Librarian report to Board members and the report was reviewed.

-Story Time started in September slowly, but it is increasing. The Puzzle Race was also in September. There were 47 attendees. It cost a little under \$270 and the library collected \$245. There was a complaint about the puzzle having numbers on the back side and some were confused by it. Next time they will have 1st, 2nd, 3rd place and last place prizes.

-Trick or Treat in the Park is Friday, Oct 18. We have everything ready.

-The fall garage/bake sale is Oct 19. If anyone is interested in baking something we would appreciate it. You can bring it Fri/Sat to the library. One of our staff and two volunteers will not be able to help so if anybody is interested in helping, we would appreciate it.

-Someone brought a leatherette bound collection (112) of Louis L'Amour books for the book sale. Vicki checked online and they are worth a lot of money, and she wondered how to sell them at the book sale. She contacted the Trenton Librarian, but she sells her own books on Amazon not the library's books. There was a lot of discussion. Vicki thought she would suggest a minimum donation of \$500 for them. The Board thought the amount was fine. There will be a Vintage area with minimum donations suggested at \$25.

-The barcoding duplication equipment came in, but it would not work. Vicki contacted them and they said it needed to be reprogrammed and Vicki can ask to be put on the list again.

-We have basic Amazon Prime Business and cost about \$149 a month. ILA now has a contract, and we will be getting it free for a year. They refunded our money. After a year ILA will renegotiate with Amazon.

-Vicki has concerns about legal issues with the library. Our attorney retired and we can use the Village attorney, but he is not familiar with legal library issues. She contacted someone from the director's conference. They suggested having an attorney on standby. There is one that we can contact for special things, like a special counsel, and we would only pay when we needed them. It is about \$240 or less and billed by time. There was a lengthy discussion concerning a matter about donating funds from the book sale to the Park Boosters. Things like that might be something we could contact the attorney for guidance. The Board will think the discussion over and decide at the next meeting.

-Family reading night will be Thurs, Nov 21, 7:00-8:00 and will be book bingo.

-Holiday Story Time will probably be Thurs, Dec 19. It will be a general story time this year.

Financial Report:

Treasurer's Report for September was reviewed.

-Vivian was not present so Vicki distributed the receipts and expenses, the overall budget for the year, bills to pay, and the bank reconciliation. There were a couple questions.

-Diane made a motion to approve the September 2024 financial reports, pay October bills and September debit card bills. Judy seconded. The treasurer's report was approved.

Unfinished Business

-Several people had a problem with the website to do the annual training. Vicki will try and figure out why.

-Still waiting to hear from Germantown Gutters.

-Vicki contacted Litteken Electric again. They were sending information to the Village and not the library. The estimate was \$4,809.45 to replace all the lights with LED and replace several ballasts. Diane made a motion to approve the estimate and have the work done. Judy second. Approved.

-The little library was finished by Greg and ready to be painted by his wife. Greg showed a picture and it's very nice.

New Business

-The Board reviewed the Tax Levy Vivian submitted. There was discussion about the salaries and the overall need for a tax increase based on inflation. Discussion followed. Judy motioned to approve a 4.75% increase for the Tax Levy for the 2025/2026 year. Greg second. Approved.

-The Board reviewed the holiday hours for 2026 submitted by Vicki. Travis motioned to approve the hours. Judy second. Approved.

-Vicki will submit the removal of the records request by the end of the month to ILHS.

Closed Session: None

Adjournment:

-Travis motioned for meeting adjournment. Greg seconded. Meeting adjourned.

-Next monthly meeting will be November 11, 2024, 6:30 PM.

Respectively,
Diane Hoerchler, Secretary