

New Baden Library Board Minutes
New Baden, IL 62265
June 10, 2024

Meeting was called to order at 6:35 p.m. by Jo.

Member's present were: Jo Stroot, Travis Santel, Vivian Bossler, Judy Baehr, Diane Hoerchler, Jennifer Hendren, Greg Sweet, and Vicki, the Librarian.

Public Comments: None

Board Meeting Minutes:

May meeting minutes were reviewed. Judy motioned for May minutes to be approved. Vivian second. Minutes were approved.

Librarian Director Updates:

-Vicki distributed the May 2024 Librarian report to board members and the report was reviewed.

-May library numbers are good.

-Comic Book Saturday was May 4th and we had 10 people attend. Travis donated comic books for the event.

-The front room cabinet is finished, and we are using it. It had to be picked up from the school and several board members and others came to help get it set up. The teacher from Wesclin knew there was a budget of \$800 but it only cost around \$360. There was discussion several times between the teacher and Vicki about the size and colors. It's okay, but there are a lot of flaws, and it was difficult setting it up because the doors did not line up properly. Greg volunteered to repaint it and put handles on the doors. Vicki and the staff will do something to make it look nicer in the room.

-The June Jamboree parade is Saturday, June 15. The library will be passing out jar grippers, suckers, and pins with summer reading info. We will leave from the library at 4:30. Greg will bring a cooler of water for the walkers.

-Vicki will be on vacation June 17 – June 21.

-The summer reading program has 41 kids signed up. Vicki will limit the attendance to 60.

-We should be receiving a little over \$5,000 this year from the Per Capita Grant.

-Vicki is working the IPLAR which is due June 30. Vivian needs to add her section. There were over 8,800 hits to the website this past year, which is more than last year.

-Barcoding of books is coming up. Vicki could let ILHS do it or she could do it along with doing the inventory. ILHS would be slower and since they will give us the equipment, Vicki decided we would do our own barcoding while we do inventory.

-We were going to have jar grippers for the Library Crawl in Oct, but we have decided on magnets and bookmarks.

-The Clinton County Magazine contacted Vicki and asked if she would like to do an article occasionally about our library. She said yes, but unsure what she will write about.

Financial Report:

Treasurer's Report for May was reviewed.

-Vivian explained the bank reconciliation, receipts and expenses for May, the overall budget for the year which is only one month, and bills to pay.

-Judy made a motion to approve the May 2024 financial reports and pay June bills and May 2024 debit card bills. Travis seconded. The treasurer's report was approved.

Unfinished Business

-Vicki contacted three gutter businesses, Germantown Gutters, Breese Gutters, and Leaf Guard, about the front of the library. Leaf Guard was \$6,400, lifetime guarantee, replace rotted boards, and downspouts, and could do it now. Germantown was \$759 and they would not do the fascia, 10 year warranty on labor and 20 year on paint. Breese was \$925, no fascia, not sure of a warranty, but could not do it for 10-12 weeks. There was a lot of discussion. Vicki will contact Germantown and get more info.

-Vicki contacted Litteken Electric and they came to look at the front room lights. Some of the ballasts are bad and they suggested LED lights. The library has some agreement with Ameren about energy savings and only lighting every other bulb. Litteken will check with Ameren and give Vicki an estimate. Vicki would like to put LED lights in more rooms depending on the cost.

-The IPLAR is in progress.

New Business

-Heads up annual training will be done this fall. Everybody will do Sexual Harassment, only a few FOIA and OMA.

-Vivian motioned to keep the non-resident fee for FY25 at \$56. Jennifer seconded. Approved.

-Diane motioned to not have a meeting in July. Judy seconded. Approved.

-Judy motioned to move the August meeting from August 12 to August 19. Vivian seconded. Approved.

-All board members received an annexation letter from village hall as information only. No action required from the board members.

-The Board reviewed Chapter 6, 7, 8 of the Serving Our Public. There were no questions. We will review Chapter 9, 10 and 11 at the next meeting.

-Jo went on a Highland Garden Walk and talked to someone from an Astronomy Club. There is a way to get free telescopes for the library and Jo got the address for Vicki to apply. If we get one, we might be able to start an Astronomy Club in our library.

-Jo also saw Little Libraries in Highland. She had pictures for the board to see different designs. The Little Libraries hold books for people to swap any time of the day or night. Vicki would like to have one near our library. There is one at the park but it's not in good condition. Greg will check into making one.

-Vicki has a monthly employee work schedule and will become more hands on with it.

Closed Session: None

Adjournment:

-Judy motioned for meeting adjournment. Diane seconded. Meeting adjourned.

-Next monthly meeting will be August 19, 2024, 6:30 PM.

Respectively,

Diane Hoerchler, Secretary