

Freedom of Information Act (FOIA)

A brief description of our public body follows.

1. Our purpose is to provide materials and services for the recreational, social, informational, and educational needs of the community.
2. An organizational chart is attached.
3. The total amount of our operating budget for FY 2025 is: \$28,718. Funding sources are property and personal property replacement taxes, state and federal grants, fees, charges, and donations. (1) Tax levies are (2)
 - a. Corporate purposes (for general operating expenditures)
 - b. Social Security (provides for employees' FOIA costs and related expenses)
 - c. Audit (for annual audit and related expenses)
 - d. Maintenance (for maintaining the building)
 - e. Tort Liability (for insurance premiums, risk management, attorneys' fees and related expenses, unemployment and workers' compensation insurance)
4. Working Cash
5. Debt Service (for bond and interest payments)
4. The office is located at the address: 210 North 1st Street, New Baden, Illinois.
5. We have the following number of persons employed:
 - a. Full-time - 0
 - b. Part-time - 4/5
6. The following organization exercises control over our policies and procedures: The New Baden Public Library Board of Library Trustees, which meets monthly on the second Monday of each month, 6:30 p.m., at the Library. Its members are: Jo Stroud, President; Tracy Sartin, Vice President; Diane Roehlfen, Secretary; Vivian Bender, Treasurer; Members at Large: Judy Barth, Jennifer Hendren and Greg Swain.
8. We are required to report and be answerable for our operations to: Illinois State Library, Springfield, Illinois. Its members are: State Librarian, Alex Giannoulis (Secretary of State); Director of State Library, and various other staff.

You may request the information and the records available to the public in the following manner:

1. In writing by mail or via email (newbadenlibrary@gmail.com).
2. Your request should be directed to the following individual: Vicki Oermann, FOIA officer.
3. You must indicate whether you have a "commercial purpose" in your request.
4. You must specify the records requested to be disclosed for inspection or to be copied. If you desire that any records be certified, you must specify which ones.