

# The New Baden Public Library

## January 8, 2024 | 6:30pm

### Regular Monthly Meeting Agenda

1. Call to order
2. Public Comments
  - a. Community members wishing to respectfully share thoughts about any matter concerning the New Baden Public Library may do so during Public Comments as outlined in the Public Comment Policy. The Board will not immediately respond to public comments or engage in open dialogue due to time constraints, but we are of course actively listening to your thoughts, comments and suggestions. If follow-up communication is necessary, a staff member will contact you following the meeting. Thank you for your understanding.
3. Approval of Board Meeting Minutes
  - a. Approval of Minutes of November 13, 2023 Regular Board Meeting
4. Library Director Updates
5. November/December 2023 Financial Reports
  - a. Approve Treasurer's Report
  - b. Approve bills to pay
6. Unfinished Business
  - a. Required annual Board training
  - b. Approve Illinois Paid Time Off Policy
  - c. Approve new Swap Room Policy
7. New Business
  - a. Annual Library Certification submission
  - b. ILLINET Statistical Survey submission
  - c. Per Capita Grant submission
  - d. Review Drug and Alcohol Policy
  - e. Discuss need to setup Standing Committees
  - f. Set up Budget Meeting for FY2025
  - g. Review of Chapters 9, 10, 11, 12, and 13 of Serving Our Public
8. Closed Session (if needed)
9. Adjournment

#### **Upcoming Board Meetings**

February 12, 2024