

New Baden Library Board Minutes
New Baden, IL 62265
May 16, 2023

Meeting called to order at 6:27 p.m. by Jo.

Member's present were: Jo Stroot, Vivian Bossler, Judy Baehr, Travis Santel, Jennifer Hendren, Diane Hoerchler, and Vicki, the Librarian.

A moment of silence was held in honor of Vince Haun, Library Trustee, who passed away.

Teri Crane, Village Clerk, administered the oath of office for re-elected Library Trustees: Jo, Vivian, Judy, Travis, and Jennifer.

Librarian Report:

-Vicki distributed the April 2023 Librarian report to board members and the report was reviewed.

-Vicki recapped the activities that took place in April and May. All the library numbers are still good. April 29 was the village wide garage sale and the library made \$862.15 on books, baked goods, and other items. The bake sale was a big hit, especially at the Civic Center. There were 241 people in the library that day. We used the cloth bags for books and ran out. A coffee truck parked by the library and was a draw. We asked the coffee truck to come back in the fall for the next village-wide garage sale.

-The library will be participating in the June Jamboree parade passing out cards for the summer reading program. If anyone would like to volunteer, please do.

-The IPLAR survey for the state is due July 1.

-We are doing summer reading program preparations. We have materials for the crafts, weekly prizes, and snacks planned. The teacher from the Elementary school will help again this year.

-The first Saturday in May was Comic Book Day. We gave away free comics. It was not a great turnout, but we will advertise more next year. We can request free comic books in Dec for next May.

Secretary's Report:

April minutes were reviewed. Vivian motioned for April minutes to be approved. Judy second. Minutes were approved.

Treasurer's Report:

Treasurer's Report for April was reviewed.

-Income was from the yard sale. There was an old Dec disbursement for payroll.

-Vivian explained the total money amount. Vicki suggested putting money into a CD since the rates have gone up. Vivian will research rates for the next meeting.

-Total expenses appear high, but it includes the money for the windows. There was about \$3,161 left unspent for the fiscal year.

-Diane made a motion to approve the April 2023 financial reports and pay May 2023 bills. Judy second. Treasurer's report was approved.

Old Business

-Vicki has not done anything with the computer situation yet but will check into how many we will really need and work with Lazerware.

-Vicki is not sure about the purchase of Adobe for the library. It may not be worth the price.

-Vicki has not heard anything more on the Governor of Illinois's new law effective January 2024 concerning any employee working over 40 hours must be given 1 hour of paid vacation.

-Vicki will put books in the little library in the park soon.

New Business

-Tuesday, June 6th people from the epilepsy organization will have a table in the library from 12:00-2:00. It will be advertised on Facebook and Vicki hopes the board will stop by. Tues, July 25 will be training from 6:30-8:30 for the staff.

-The front room is being utilized on Thurs for girl scouts. Rhonda, a former employee, is also using the front room for classes.

-Vicki said an anti-censorship law will go into effect Jan 2024. Not sure of all the legal hoops yet. It is to protect the public and public school libraries. We do have a Right to Read in our policy from the American Library Association and it is acceptable by the state. A lengthy discussion followed. More to come on this subject.

-Vivian asked if there was continuing education for the Board. There are different types of training for the re-elected trustees, for the President and Librarian, and may be other training available. Vicki will check and see what else the Board can do.

-Jo would like to change the Board meetings to a different day. The third Monday is also the Village Board meeting and occasionally Jo would like to attend them. Vivian made the motion to have the library board meetings on the second Monday of the month starting in June at the same time, 6:30 pm. Jennifer second. Approved.

-Jo said we needed a Vice President since Vince has passed. Judy made a motion to elect Travis as the Vice President. Jennifer second. Travis agreed. Approved.

-Vicki would like to do a memorial to honor Vince since he was an acting Library Trustee. She suggested planting a tree by the library with a monumental stone with his name. The Village will plant it. Vicki had prices on stones and she will get prices on a magnolia tree. Paver would say, In Memory of Vince Haun, Library Trustee. The Board and anyone else interested can donate to the memorial.

-There has been no hot water in the library for a long time. Vicki is waiting for a reply from D&S Plumbing.

-The cabinets under the sink in the front room are looking bad and Vicki would like to sand them and repaint them.

-Vicki contacted Mark Thailer to make shelves in the little kid's area. She contacted Tim Deien to build a cabinet with doors for storage of our chairs and ladder in the front room. She is waiting on a bid.

-Judy Gueris is the volunteer in the front room and does a great job and we should include her in our Christmas gifts.

Diane made a motion to give Jo \$60 to plant flowers in the front of the library. Judy second. Approved.

-Vivian made a motion to follow Robert's Rules of Order. Judy second. Approved.

-On the annual calendar it was listed to update Per Capita info. Vicki said we don't need to do it and she was not sure why it's on the calendar. Vicki and Diane will meet and go over the calendar.

-Vivian was reminded the treasurer's book is due to the auditor in June.

-The Standing Committees were approved:

Policy and Procedures: Vicki, Judy, Diane

Budget: Vicki, Vivian, Travis

Personnel: Vicki, Jo, Diane

-Diane motioned for meeting adjournment. Judy second. Meeting adjourned.

-Next monthly meeting will be June 12, 2023, 6:30 PM.

Respectively,

Diane Hoerchler, Secretary