

New Baden I Library Board Minutes
New Baden, IL 62267
October 17, 2022

Meeting called to order at 6:30 p.m. by Jo.

Member's present were: Jo Street, Vivian Bowler (phone), Diane Horvath, Vince Hunt, Travis Street, Vicki, the Librarian. Absent was Jennifer Rowland and Judy Beale.

Librarian Report:

-Vicki distributed the September 2022 Librarian reports to board members and the reports were reviewed.

-Story Time is really picking up.

-During September Vicki tried to promote young adults getting a library card by giving gift cards to them when they got a card. No one between 13-21 came to get a library card. She will try a young adult book club next.

-The new cleaning lady will be paid \$100 per week for cleaning.

-Vicki received two bids for carpet cleaning. Amber Clean was \$700 and Premier was \$770. Amber Clean will clean the carpets during library hours and Premier will clean them in the evening. Vince motioned to hire Premier for carpet cleaning. Diane second. Approved.

-The Library Council is during the month of October. Our library has seen several people come through. Vicki received an email from ladies from OTF asking pricing. Judy at the desk the day they came in for a great job of talking about our library. They also thought our gifts were the best and sent a gift package for our library as thanks. Jo said she was in the library when somebody came in and it was very interesting to listen to them talking about our library.

-Ballroom in the park is Friday, October 21. We will be passing out bookmarks and candy. Vicki has dry ice and pallets jaws with lights.

-The Village garage sale is Saturday, Oct. 22. We basically will have books for sale. Vicki's sister made bags with the library logo and patrons can fill a bag for \$5 donation. We will have the sale inside the library in the back room starting at 9:00.

-November 17 will be Family Reading Night with Puppies, 6:30-7:30. Jo and Judy will bring their dogs. Jo found stuffed animals that say "I love reading" to give to the kids. We will have cookies and drinks.

-For 2023 Vicki would like to have a Calendar Reading Challenge. It will be an adult reading program. Vicki had a 2023 calendar with different types of books a reader would need to read during the year. Each month a reader would have to do fun things. If a reader does everything for the entire year, Vicki would like to give them a New Baden Library t-shirt.

-December we will have the Polar Express for evening Story Time. Vicki asked what date would be better, the 14th or 21st and it was decided the event will be December 14th. Traci's husband will dress like the conductor. We will have popcorn tickets, bells, and refreshments.

-BLS visited the library. The Assistant Director noticed the change in the library and approved. The SMART program we use in the library is the biggest in Northern America and the Summer reading program is also the biggest.

-The Policy and Procedures for the library was discussed. Vivian emailed questions and Vicki went through all the questions with answers. Vicki updated the employee dress code and added a social networking policy. After a large discussion, Diane made a motion to approve the Policy and Procedures for the library. Vince second. Approved.